



East Lothian and Midlothian Public Protection Committee

Tuesday 25th September 2018 at 2pm in Esk Room 2, Brunton Hall

Attendees:	Anne Neilson Lorraine Cowan Veronica Campanile Julie Watson Margaret Brewer Denice Lilley Andrew Sheridan Matt Paden Sean Byrne Paul Mulvanny Carolyn Wyllie Craig Neil Neil Whettam Joan Tranent Fiona Robertson Sean Rafferty Martin Bonnar Andrew Main	Director of Public Protection, NHS Lothian (chair) Interim Chief Nurse, ELHSCP VAWG Co-ordinator, EMPPO Chief Executive Officer, Women’s Aid East & Midlothian Service Manager – Community Justice, MHSCP Adult Support & Protection Lead Officer, EMPPO Schools Group Manager (ASN), Education, Midlothian Council DCI, Public Protection Unit, Police Scotland Public Protection Team Manager, EMPPO Locality Reporter Manager, SCRA Service Manager (Assessment & Support Planning), Adult Services, ELHSCP Scottish Fire and Rescue Service Learning and Development Co-ordinator, EMPPO Head of Children’s Services, Midlothian Council Head of Education, East Lothian Council Group Service Manager – Protection & Family Support, ELHSCP MELDAP Manager (presentation) Senior Business Support Administrator, EMPPO (minute)
Apologies:	Kevin Anderson David Girrity Judith Tait Alison White Sharon Saunders Fiona Duncan Charlotte Kirk Caroline Myles Rona Laskowski Leigh Taylor	Head of Customer & Housing Services, Midlothian Council Prevention and Protection Manager, SFRS Head of Children & Adult Services, ELHSCP Head of Service – Adult & Social Care / CSWO, MHSCP Head of Communities and Partnerships, ELC Group Service Manager (Statutory Services) / CSWO, ELHSCP Lead Paediatrician (East Lothian & Midlothian), NHS Lothian Chief Nurse, MHSCP Group Service Manager – Adult Community Services, ELHSCP Child Protection Lead Officer, EMPPO

1. Introductions and apologies

Anne Neilson opened the meeting by thanking members for attending and inviting introductions. Apologies were noted as per the above list.

WEB VERSION

Action	Owner	Due	Update	Status
Fiona Robertson to raise Education representation at Public Protection meetings with Depute Chief Executive.	Fiona Robertson	25 th September 2018 (EMPPC)	Anne Neilson has discussed with Fiona and a new P&QI rep has now been identified.	COMPLETE
National missing persons framework mapping exercise to be undertaken.	Leigh Taylor / Denice Lilley / Neil Whettam	25 th September 2018 (EMPPC)	Meeting on 31/10/18 to progress. Update to EMPPC on 18/12/18.	COMPLETE
Commercial Sexual Exploitation briefing paper roll out to be progressed.	Sean Byrne / Veronica Campanile	25 th September 2018 (EMPPC)	Council / Integrated Joint Board reports drafted and will be presented in due course.	COMPLETE
Child protection case conference attendance report to be presented to the next meeting for consideration.	Leigh Taylor	25 th September 2018 (EMPPC)	Please refer to item 3.3 for further info.	COMPLETE
Matt Paden to progress sexual abuse services funding business case.	Matt Paden	25 th September 2018 (EMPPC)	An action has now been incorporated into the Public Protection Improvement Plan.	COMPLETE
EMPPC to cross reference key East Lothian Partnership outcomes against business / improvement plans.	Sean Byrne / Lead Officers	27 th July 2018	Sean Byrne confirmed that this has been done / is ongoing.	COMPLETE
Further detail and context in relation to the Caledonian Project to be included in the Quarter 2 report.	Margaret Brewer / Fiona Duncan	7 th December 2018	Please refer to EMPPC minute from 27/03/18, item 3, VAWG for further info.	IN PROGRESS
EASPO20 – a meeting with key personnel should be arranged to share the findings of the final report. Executive summary to be shared with Link Inspector.	Lindsay Logie / Denice Lilley	26 th October 2018	Currently awaiting final sign off of executive summary.	IN PROGRESS
Sean Byrne to arrange Case Conference Task and Finish Group.	Sean Byrne	18 th December 2018	Update report to be presented in due course.	IN PROGRESS
Further info re the Prevent peer review to be distributed to members.	Joan Tranent / Fiona Robertson	12 th October 2018	-	IN PROGRESS
MCP011 ICR report to be updated and presented for sign off.	Fiona Duncan / Sean Byrne	18 th December 2018	-	IN PROGRESS

2. Previous meeting minute and matters arising – 26/06/18

- RESTRICTED

The minute was approved as a true and accurate record of the meeting pending the above change.

3. Meeting reports

East Lothian and Midlothian Critical Services Oversight Group

The last meeting of the East Lothian and Midlothian Critical Services Oversight Group took place on Tuesday 24th July 2018. Anne Neilson summarised the content of the meeting for the benefit of attendees.

Public Protection Learning and Practice Development sub-group

The last meeting of the Learning and Practice Development sub-group took place on Tuesday 28th August 2018 and a copy of the minute was distributed in advance of today's meeting for information.

Performance and Quality Improvement sub-group

The last meeting of the Performance and Quality Improvement sub-group took place on Tuesday 28th August 2018 and a copy of the minute was distributed in advance of today's meeting for information. The following comments were noted:

- Joan Tranent noted that Charlotte Kirk had suggested separating the sub-group agenda into separate topics so that attendees only had to attend for relevant items. Joan did not support this suggestion as it defeats the purpose of the wider Public Protection agenda. Anne Neilson was clear that any change of this nature would be a step backwards and Committee members were in agreement.
- East Lothian Initial CPCC 28 day timescale – Sean Rafferty presented a report to the sub-group in relation to East Lothian's continued use of the 28 day timescale. This report recommended continuing with the timescale and sub-group members supported this.
- Multi-agency attendance at Case Conferences – Sean Byrne noted that a range of recent discussions had highlighted the need for multi-agency case conference attendance to be reviewed and discussed. Attendees agreed that a *Task and Finish* group should be formed to consider the issues and identify solutions.

Communications sub-group

The first meeting of the Communications sub-group will take place on Monday 1st October 2018 and will begin by considering the remit and purpose of the group, areas of priority, the engagement and communications strategy and key upcoming campaign dates.

EMPPC – Quarter 1 Lead Officer Observations Report

A copy of the quarter 1 Lead Officer Observations report was distributed to members in advance of the meeting. The following comments were noted:

- Sean Byrne noted that the quarterly report is currently 26 pages long and he would like to streamline future reports. Members agreed that the report had grown over time and welcomed a more streamlined report in future. The committee will not receive reports already presented to a sub-group, unless to illustrate key activity or exceptions. Narrative will only be provided against performance data if it is meaningful and highlighting anything that the data is telling us. The minute of sub-group meetings will continue to be circulated to the committee for information and additional detail can be provided as necessary.
- Adult Support and Protection – no comments.
- Child Protection – Sean Byrne informed attendees that East Lothian and Midlothian Public Protection Committee have put themselves forward to be a pilot area for the new National Child Protection Committee Minimum dataset. Confirmation of whether we have been selected should be received in early October 2018.
- Violence Against Women and Girls – no comments.
- Offender Management – no comments.
- Learning and Development – no comments.
- Trafficking – Anne Neilson queried if East Lothian and Midlothian collate data in relation to human trafficking. Although local authorities do not collate this data, Matt Paden confirmed that Police Scotland would be able to. Sean Byrne acknowledged that the *EMPPC – Multi-agency Support Protocol for Victims of Human Trafficking* was in need of review and partner agencies need to work to improve their collective response.
- Attendees were informed that all improvement plans have now been amalgamated into a Public Protection Improvement Plan and a new RAG (Red, Amber, Green) definition implemented.

4. Updates

Child Protection

- RESTRICTED
- Scottish Government draft self-evaluation tool regarding inappropriate and abusive sexual behaviour displayed in childhood and adolescence – this tool has been distributed for members information only at this stage. Sean Byrne will take the lead on completing this document when required.

Adult Support and Protection

- Jamie MacDougall (Deputy Director Care, Support and Rights, Scottish Government) recently notified Convenors that Adult Support and Protection now falls under the Care, Support and Rights Division.

Violence Against Women and Girls

- Domestic Abuse (Scotland) Act 2018 will come in to force in early 2019. Veronica Campanile noted that services are anticipating significantly increased activity due to the new powers and increased awareness. Safe Lives have been contracted to deliver the Police Scotland training and this will incorporate the Safe and Together approach, which is very positive.
- The National Violence Against Women and Girls network is currently reviewing the impact of GDPR across a wide range of services and it is evident that there are a wide variety of different interpretations.
- Margaret Brewer informed attendees that a Coercive Control event, for Midlothian Social Work staff, will take place on Wednesday 5th December 2018.

Offender Management / MAPPA

No comments noted.

Drugs and alcohol

Martin Bonnar (MELDAP Manager) was welcomed to the meeting to provide a drugs and alcohol update.

- Drug related deaths (2017) – 12 in East Lothian (11 in 2016) and 19 in Midlothian (8 in 2016).
- Planned DRD actions:
 - Substance misuse services looking at their low threshold responses and unplanned discharges.
 - Adoption of an assertive outreach approach within primary care.
 - Examining use of overdoes prevention apps.
 - Needle exchange response in Dunbar.
 - The Lothian wide drug related deaths review group is now reviewing alcohol related deaths.
- New Scottish Government funding – East Lothian have received £311,875 and Midlothian £267,626. This funding has helped to offset the previous funding reductions and will primarily be used for primary care / assertive outreach, advocacy and a young person's service in East Lothian.
- Peer support:
 - Peer support workers in both areas and a co-ordinator in Midlothian (hoping to develop role in East).
 - Looking to develop a career pathway for workers.
- Powdered MDMA ("Mandy") leaflet being developed through MYPAS.
- Red / pink Xanax appearing in East Lothian. Currently uncertain of origin and ingredients but illustrates dynamic nature of substance misuse.

Prevent update

- Joan Tranent and Fiona Robertson informed attendees that national peer reviews are ongoing in relation to local Prevent practice. East Lothian and Midlothian are both intending to participate. The Aberdeen, Fife and West Lothian Prevent materials have been highlighted as good practice. Joan Tranent and Fiona Robertson agreed to distribute further information in relation to the peer review to members.

WEB VERSION

Equally Safe Multi-agency Centre for Child Protection and Gender Based Violence

City of Edinburgh, East Lothian and Midlothian have signed up thus far. Scottish Borders and West Lothian are giving this consideration. Anne Neilson has submitted a collective bid to the Chief Medical Officer in relation to refurbishment costs. Refurbishment will have hopefully commenced by the start of 2019.

5. East Lothian and Midlothian Public Protection Business Plan 2018-2021

A copy of the refreshed business plan was distributed to members in advance of the meeting for their consideration. Attendees signed off the refreshed business plan.

6. EMPPC Annual Report 2017/18

A copy of the draft EMPPC Annual Report was distributed to members in advance of the meeting for their consideration. Attendees agreed that further time was required to provide comments. Any further comments in relation to the annual report should be returned to Andrew Main by close of play on Friday 5th October 2018. Once final changes have been made the annual report will be redistributed for sign off via e-mail.

7. National Missing Persons Framework for Scotland

East Lothian and Midlothian have received a variety of enquiries from MSP's regarding our implementation of the National Missing Persons Framework for Scotland. Following initial investigations it became clear that our response and implementation of the framework has been disjointed. Sean Byrne has convened a meeting between key partners on Wednesday 31st October 2018 to ensure improved coordination and response.

8. Outcomes from Fire Safety Process Mapping

A copy of Denice Lilley's report and referral pathway were distributed to members in advance of the meeting for their consideration. Denice summarised the recommendations within the report, which attendees were happy to sign off. Denice to liaise with David Girrity and Davie Ward, Scottish Fire and Rescue Service, in relation to reporting to the Performance and Quality Improvement sub-group. EMPPC members to distribute Home Fire Safety Visit Referral Pathway within their agencies as appropriate.

9. Initial / Significant Case Reviews / Large Scale Investigations

RESTRICTED

10. For information

No items for information.

11. Documents for sign off

EMPPC – IRD Overview Groups Terms of Reference

Sean Byrne acknowledged that further work is required on this document. Once changes have been finalised it will be brought back for sign off.

EMPPC – IRD Plan and Interim Safety Plan Guidance and Checklist

Attendees signed off the *EMPPC – IRD Plan and Interim Safety Plan Guidance and Checklist*.

EMPPC – Violence Against Women and Girls Delivery sub-group Terms of Reference

Veronica Campanile informed attendees that the main change to this document is the incorporation of the old MARAC Steering Group functions. Attendees signed off the *EMPPC – Violence Against Women and Girls Delivery sub-group Terms of Reference*.

EMPPC – Performance and Quality Improvement sub-group Terms of Reference

Anne Neilson asked for the second paragraph under section 14) *Further Provisions* to be removed as the sub-group does not have any funding at this stage. Attendees signed off the *EMPPC – Performance and Quality Improvement sub-group Terms of Reference*.

EMPPC – Learning and Practice Development Improvement Plan 2018-2021

Neil Whettam has now refined the Learning and Practice Development actions and they are presented today for members information. Attendees signed off the updated improvement actions.

12. Any other competent business

e-IRD

Amendments have now been made to the e-IRD system to allow Health input to adult IRD's and Anne Neilson is working with Chief Nurses to identify appropriate staff members to participate and sign off IRD's.

Next meeting **Tuesday 18th December 2018 at 2pm in Esk Room 2, Brunton Hall**