



**East Lothian & Midlothian Public Protection Committee**

**Tuesday 21<sup>st</sup> March 2017 at 2pm in Esk Room 1, Brunton Hall**

<b>Attendees:</b>	Anne Neilson Anne Thompson Denice Lilley Veronica Campanile Sharon Saunders Margaret Brewer John Peaston Julie Watson Lesley Siewert Fiona Duncan Alison Macdonald  Andrew Sheridan Joan Tranent Davie Ward Linda Connolly Neil Whettam Andrew Main	Director of Public Protection, NHS Lothian ( <b>chair</b> ) Public Protection Team Manager, EMPPO Adult Support & Protection Lead Officer, EMPPO Interim Violence Against Women and Girls Strategy Co-ordinator, EMPPO Head of Children & Adult Services, ELHSCP Service Manager – Statutory Services (Criminal Justice), MHSCP Detective Chief Inspector, Police Scotland Manager, Women’s Aid East & Midlothian Locality Reporter Manager (Mid), SCRA Group Service Manager (Statutory Services) / CSWO, ELHSCP East Lothian Head of Access and Older People / Chief Nurse, ELHSCP  Schools Group Manager (ASN), Education, Midlothian Council Head of Children’s Services, Midlothian Council Local Area Liason Officer, Scottish Fire and Rescue Service Strategic Inspector / Mid Link Inspector, Care Inspectorate Learning and Development Co-ordinator, EMPPO Senior Business Support Administrator, EMPPO ( <b>minute</b> )
<b>Apologies:</b>	Kevin Anderson Lindsay Logie Allister Short Alison White Tom Shearer Barbara Stewart Lyn Leslie  Paul Mulvanny	Head of Customer & Housing Services, Midlothian Council Consultant Paediatrician, NHS Lothian Head of Primary Care & Older People’s Services, MHSCP Head of Service – Adult & Social Care / CSWO, MHSCP Head of Communities and Partnerships, East Lothian Council Consultant Paediatrician, NHS Lothian GIRFEC Development and Implementation Officer, Midlothian Council  Locality Reporter Manager (East), SCRA

**1. Introductions and apologies**

Anne Neilson opened the meeting by thanking members for attending and inviting introductions. Apologies were noted as per the above list. Linda Connolly was welcomed to the meeting as the new Strategic Inspector for Midlothian.

**2. Any restricted items / discussions**

Attendees agreed that agenda item 6 would be taken as restricted.

<b>Action</b>	<b>Owner</b>	<b>Due</b>	<b>Update</b>	<b>Status</b>
Denice Lilley to raise quarterly report questions at Midlothian ASP Team Leaders meeting.	Denice Lilley	As soon as possible	Denice met with Team Leaders to discuss analysis and contributing factors.	<b>COMPLETE</b>
Meeting of the Public Protection Delivery Group to be arranged.	Anne Thompson	As soon as possible	This meeting took place on 10/02/17.	<b>COMPLETE</b>
Lindsey Byrne to link with John Peaston, Sharon Saunders and Joan Tranent in relation to Operation Veratat.	Lindsey Byrne	As soon as possible	This action has now been put on hold due to other developments.	<b>COMPLETE</b>
Denice Lilley to draft consultation response re Adult Support and Protection Significant Case Review protocol.	Denice Lilley	As soon as possible	Response has now been submitted to the Scottish Government.	<b>COMPLETE</b>
Anne Neilson to share NHS Gender Based Violence National Programme roll-out plan with Veronica Campanile.	Anne Neilson	As soon as possible	-	<b>IN PROGRESS</b>
Anne Thompson to draft an EMPPC complaints protocol.	Anne Thompson	As soon as possible	Due consideration to be given to APC Co-ordinator paper.	<b>IN PROGRESS</b>
MELDAP update to be presented to next EMPPC meeting.	Alison White / Sharon Saunders	29 <sup>th</sup> June 2017 (EMPPC meeting)	-	<b>IN PROGRESS</b>
Neil Whettam / Veronica Campanile to discuss the Safe and Together model further with Sharon Saunders, Alison White and Joan Tranent.	Neil Whettam / Sharon Saunders / Alison White / Joan Tranent	29 <sup>th</sup> June 2017 (EMPPC meeting)	-	<b>IN PROGRESS</b>
Anne Thompson to arrange for new CP Lead Officer to undertake quality assurance exercise in relation to CP09 and CP11.	Anne Thompson	29 <sup>th</sup> June 2017 (EMPPC meeting)	-	<b>IN PROGRESS</b>

Action	Owner	Due	Update	Status
EMPPC members to consider the VAWG Services Review options papers and feedback to Anne Thompson.	ALL	Monday 27 <sup>th</sup> March 2017	No responses received. Anne Thompson has sent out a further e-mail requesting feedback.	<b>IN PROGRESS</b>
Clarity to be sought on function of IRD Overview Groups.	Sharon Saunders / Joan Tranent / Anne Neilson / John Peaston	29 <sup>th</sup> June 2017 (EMPPC meeting)	Clarity required prior to sign off of new overview group terms of reference.	<b>IN PROGRESS</b>

### 3. Previous meeting minute and matters arising – 6/12/16

The minute was approved as a true and accurate record of the meeting.

#### University of Stirling review of ASP Initial / Significant Case Reviews

Denice Lilley received a response from the University of Stirling and this was e-mailed to EMPPC members on 23/09/16. As the Care Inspectorate have now been asked to collate all adult initial / significant case reviews attendees agreed that there is no need to share information with the University of Stirling review.

### 4. Meeting reports

#### East Lothian and Midlothian Critical Services Oversight Group

The last meeting of the East Lothian and Midlothian Critical Services Oversight Group took place on Wednesday 11<sup>th</sup> January 2017. Items on the agenda included:

- Public Protection Journey Report – CSOG requested an update paper at their last meeting and a copy was tabled for attendees information. Anne Thompson summarised the report recommendations and noted the main benefits. At the recent meeting of the Public Protection Delivery Group it was agreed that Service Managers / Heads of Service would lay the ground work for the Lead Officers to meet with operational teams to discuss the role of the Public Protection Office and how this can be developed further in future. It has also been acknowledged that the wider Public Protection “*Vision, values and aims*” need to be updated following these discussions;
- Commercial sexual exploitation presentation – Linda Thomson (Women’s Support Project) gave a presentation on commercial sexual exploitation which was very well received. Both Local Authority areas agreed to support and promote the forthcoming national campaign;
- e-IRD’s – the implementation of e-IRD’s was discussed and signed off at the meeting. A costing report is currently being prepared a meeting will be held in due course to finalise funding;

### Learning and Practice Development sub-group

The last meeting of the Learning and Practice Development sub-group took place on Thursday 26<sup>th</sup> January 2017. Items on the agenda included:

- Safe and together model – a presentation was delivered by Anna Mitchell (Lead Officer for Domestic Abuse, City of Edinburgh) and Susan Hunter (Caledonian Worker) which outlined the model. The Learning and Practice Development sub-group are recommending that this model is explored further and are asking that the EMPPC take a decision on the next steps. Attendees agreed that Neil Whettam and Veronica Campanile should discuss the model further with Sharon Saunders, Alison White and Joan Tranent in the first instance;
- The next meeting of the sub-group will take place on Thursday 6<sup>th</sup> July 2017.

### Performance and Quality Improvement sub-group

The last meeting of the Performance and Quality Improvement sub-group took place on Tuesday 21<sup>st</sup> February 2017. Joan Tranent informed members that this meeting was extremely poorly attended and was not quorate as a result. The review of the performance framework was therefore delayed until the next meeting, which means that the new data set will not be in place for the beginning of the new financial year. Anne Neilson noted that the sub-group members should be prioritising attendance at meetings and asked Committee members to remind representatives of this.

EMPPC members agreed that the *East Lothian and Midlothian Response to Sexual Exploitation Action Plan* would now be overseen and reviewed by the Performance and Quality Improvement sub-group. The plan will be presented at their next meeting in the first instance. The next meeting is scheduled to take place on Thursday 25<sup>th</sup> May 2017 at 1pm and will be concentrating on reviewing the current performance indicators.

### EMPPC – Quarter 3 Lead Officer Observations Report

A copy of the quarter 3 Lead Officer Observations report was distributed to members in advance of the meeting. Anne Thompson and the Lead Officers summarised the content of the report for the benefit of attendees. The following comments were noted:

- Adult Support and Protection:
  - Agreement has now been reached to review current adult support and protection systems and processes in East Lothian and Midlothian. This will be done in conjunction with operational teams;
  - Denice Lilley is keen to look at reporting on types of harm within the quarterly report / performance indicators and will be giving this due consideration as part of the wider review of the performance indicators;
- Child Protection – East Lothian:
  - CP09 and CP11 – John Peaston would like to see a quality assurance exercise undertaken in relation to multi-agency integrated chronologies and SMART plans. Anne Thompson agreed with this and noted that it would be a good piece of focussed work for the new Child Protection Lead Officer;
- Violence Against Women and Girls:
  - Performance indicators have now been rearranged to be in a more logical order;
  - The Midlothian Caledonian posts have now been made permanent and further discussion is to take place between Margaret Brewer and Fiona Duncan in relation to the joint children's

post;

- Veronica Campanile distributed copies of the domestic abuse pathway snapfax to attendees for their information. These snapfaxes will be distributed to potential victims by Police;
- Offender Management:
  - The new performance indicators are now in place;
  - East Lothian are undertaking a piece of work to audit risk management case conferences.

### Improvement Plan Exception Report

Anne Thompson and Lead Officers summarised the improvement plan exception report for the benefit of attendees. The following comments were noted:

- Child Protection:
  - All proposed changes were signed off;
- Adult Support and Protection:
  - *If 3 or more referrals are received within a six month period this should be escalated with AAM / AM for decision and action* – Anne Neilson asked that rather than this action being removed from the action plan that it is instead revisited and reviewed by the lead officer and service managers;
  - With the exception of the above action all of the proposed changes were signed off;
- Violence Against Women and Girls:
  - All proposed changes were signed off.

## **5. Updates**

### Child Protection

- Working with neglect: Practice toolkit – working group update – the working group are keen to adopt the Glasgow model but require EMPPC approval. Funding is only available until 2019 and the working group estimate that we could begin roll out in Sept – Dec 2017. John Peaston noted that the Scottish Borders and West Lothian are also considering rolling out the model but unfortunately the National Working Group has not met recently and no national recommendation is expected in the near future. Attendees were happy for the toolkit to be explored further by the working group with updates in due course;
- NHS Lothian 13<sup>th</sup> Annual Child Protection Conference will be held on Friday 16<sup>th</sup> June 2017 at Edinburgh Napier University. The theme of this year's conference will be neglect and one of the keynote speakers is Professor Sharon Dawe from Griffith University (Australia);
- Child sexual exploitation – Neil Whettam and Barnardo's are launching awareness raising sessions for parent councils and associated teachers.

### Adult Support and Protection

- National data benchmarking – a copy of the national data was previously distributed to members for information only. Denice Lilley noted that there are huge variations across the country and the Scottish Government are working closely with local authorities to explore these further;
- Inspections – following recent inspections of older people services the Scottish Government have now met with the Care Inspectorate and requested that they take a more focussed approach in

relation to adult support and protection, similar to child protection. The Care Inspectorate will be attending and discussing thematic inspections at the next Social Work Scotland meeting on 9/05/17;

- Mental Welfare Commission – attending Social Work Scotland meeting on 9/05/17 to discuss emotionally unstable personality disorder and how it is managed;
- Duty of Candour Legislation due to be implemented in April 2018;
- Wilful neglect legislation – due for implementation in the next few months;
- Integration / Health and Social Care Partnerships – Denise Lilley advised that the impact of integration has been raised nationally in respect of the duties and functions under section 42 of the Adult Support and Protection Act. This section of the act places clear duties and functions on the Council, however following integration these can now also transfer to health colleagues (e.g. inquiries, duty to co-operate, application of protection orders). The EMPPC need to consider whether these functions will remain with the Council or if any will be transferable to NHS Lothian. Attendees agreed that a decision should wait until the national picture becomes clearer.

#### Violence Against Women and Girls

- Violence Against Women and Girls Services Review update – Anne Thompson distributed copies of the services review options appraisal paper to attendees and noted that option 3 (*“Co-ordinator posts to be funded on a permanent long-term basis [including establishing VAWG Co-ordinator as a Lead Officer post]”*) is the preferred option of the services review group. The EMPPC need to identify a recommended option to be submitted to CSOG on 20/04/17. Anne Neilson asked members to consider the papers and feedback to Anne Thompson by close of play on Monday 27<sup>th</sup> March 2017. Sharon Saunders noted that partners will require further details in relation to the new contract specification before taking a decision. Update – no feedback was received by the original due date and a further e-mail has now been distributed to members requesting urgent feedback;
- Refuge capacity – John Peaston to discuss further with East Lothian colleagues to progress;
- Specialist provision for survivors of sexual assault – Edinburgh Rape Crisis are currently under resourced and unable to meet demand. This gap will be highlighted as part of the ongoing Violence Against Women and Girls services review and discussed further at CSOG.

#### Offender Management / MAPPA

- Criminal Justice Authority / Community Justice Arena – the EMPPC was reminded that they will need to consider these plans and incorporate them into their business plan and Performance and Quality Improvement sub-group work.

#### Drugs and Alcohol

No update provided. The MELDAP update paper will now be presented to the EMPPC meeting on Thursday 29<sup>th</sup> June 2017.

#### Police Risk and Concern Project

No update.

### Scottish Government Child Protection Systems Review

No further update. The report has been circulated to Committee members.

### East Lothian Council and Midlothian Council Chief Social Work Officer reports

The Chief Social Work Officer reports in relation to 2015/16 were distributed to members for information only. The 2016/17 reports will hopefully be ready for presentation in June 2017.

## **6. Initial / Significant Case Reviews (RESTRICTED)**

RESTRICTED

## **7. Initial / Significant Case Review Conference on Thursday 19<sup>th</sup> January 2017**

Neil Whettam summarised the content of his report for the benefit of attendees. Attendees signed off the recommendations, which will now be incorporated into an updated Learning and Development Improvement Plan.

## **8. Documents for sign off**

### East Lothian and Midlothian Public Protection Business Plan 2015-18

The Public Protection Business Plan format has now been updated to mirror the format of the Violence Against Women and Girls Services Review plan. The new format now incorporates actions, completed actions, issues, communications plan and risks and is generally a more robust document. Attendees were happy to sign off the new format.

### EMPPC – A practitioners guide to information sharing, confidentiality and consent to support the wellbeing of adults

Denice Lilley agreed to redistribute the document and give members 2 weeks to submit any further comments in relation to this document. If there are no / minimal changes then members agreed to sign of the document.

### EMPPC – Child Protection Inter-agency Referral Discussion (IRD) Overview Group Terms of Reference

Attendees agreed that this document cannot be signed off until key members of the IRD Overview Group's meet to clarify the function of the groups as per section 7.12 of the Edinburgh and the Lothians Inter-agency Child Protection Procedures. Joan Tranent, Sharon Saunders, John Peaston and Anne Neilson agreed to ask relevant colleagues to discuss this. An update will be presented at the next

EMPPC meeting and the terms of reference will be submitted for sign off.

## 9. Any other competent business

### Policing 2026

John Peaston informed attendees that Police Scotland are currently holding a consultation exercise in relation to their *Policing 2026 strategy* (<http://www.scotland.police.uk/about-us/policing-2026/>). John encouraged members to contribute and agreed to distribute an e-mail to all members in due course.

<b>Next meeting</b>	<b>Thursday 29<sup>th</sup> June 2017 at 2pm in Esk Room 2, Brunton Hall</b>
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